1.10 Project and Funding Reports

Background:

Generating the Project level Engineer's Estimate report and Cost Estimate Funding Summary report.

Roles:

Project User, Proposal User, Letting User

Navigation:

Project Overview

1. From the Project Overview component on the dashboard, search for and select your project. You will be taken to the Project Summary component.
2. Expand the Project Summary component **Action Menu**.
3. Select **Project Engineer's Estimate**.
4. In the **Estimate Description** field, enter the type of Engineer's Estimate.
5. Click **Execute**.

Next Steps:

See QRG - *Creating a Proposal*